



CORRECTIONAL MANAGEMENT INSTITUTE OF TEXAS  
GEORGE J. BETO CRIMINAL JUSTICE CENTER  
SAM HOUSTON STATE UNIVERSITY

DOUG DRETKE  
EXECUTIVE DIRECTOR

CHRISTIE DAVIDSON  
ASSISTANT DIRECTOR

May 7, 2021

The Correctional Management Institute of Texas (CMIT) is pleased to announce the 2021 Drug Impact Conference. The conference will bring together close to 200 attendees representing the field of criminal justice throughout the state of Texas, to the Embassy Suites in San Marcos, Texas, July 26 – 29, 2021.

Your exhibit fee of \$300 will include two full conference registrations, with a six-foot table and two chairs. If you donate a door prize with a \$50 or more value, we will lower your fee to \$250. Additional exhibit personnel from your company may register for an extra \$50 per person. Please fill out and return the exhibitor contract. If you wish to register additional representatives, please attach an additional sheet of paper with their names and titles. Representatives can attend all conference functions.

**Exhibits:**

Exhibits will be located in the Spring Lake C. All breakfasts and refreshment breaks during exhibit hours will be held in the same room.

Exhibitors must **set-up Monday, July 26<sup>th</sup>, between 3:00PM and 5:00PM**. Exhibits will open Tuesday, July 27<sup>th</sup> at 7:00AM and close at 5:00PM. This will allow participants to shop/visit while eating breakfast, and during refreshment breaks. Booths will reopen on Wednesday, July 28<sup>th</sup> at 7:00AM and close at 5:00PM.

You may select your booth(s) using the exhibitor floor plan enclosed. Booths will be assigned on a first come, first serve basis, as contracts and payments are received. Please fax or email your completed exhibitor contract. Send your exhibit fee to our headquarters as soon as possible in order for the Institute to ensure full utilization of exhibit space. Only a limited number of spaces will be available, so do not delay in making your reservations for a booth and a hotel room. If you need special accommodations for your booth, please contact me at (936) 294-1227.

**Sponsorship:**

Along with exhibiting your products, please consider sponsorship of a conference refreshment break or speaker, as another means of conveying your message to attendees. These events are well attended and sponsors generate a great deal of goodwill through the provision of such amenities. Companies that want to receive special recognition for their level of participation in the conference should fill out the Sponsorship Form and return it as soon as possible. **Sponsors of conference events will be recognized with signage at each event and also in the conference workbook.**

**Door prizes:**

If you cannot join us as an event sponsor, but would like to provide a door prize; please indicate that on your application so we may plan accordingly. Your company will receive a \$50 discount on the booth fee and recognition for each door prize you provide. Additionally, you may also hold door prize drawings at your booth throughout the conference.

**Shipping Information:**

Shipments should be delivered to the Hotel no more than two (2) working days prior to the program date commencement. After the conference, any packages left past (5) days will be discarded. Handling charges are assessed for incoming and outgoing packages by weight.

**Address Packages:** Embassy Suites  
1001 E McCarty Lane  
San Marcos, TX 78666  
NAME: *Your Companies Name*  
Drug Impact Conference  
Veramendi Salon E  
HOLD FOR arrival date 7/25/21: *Amanda Wood, CMIT*

Please find enclosed the Sponsorship Form, Exhibitor Contract and a diagram of the exhibit space indicating locations of available booth space. Each booth is \$300. Please complete the Exhibitor Contract, and Sponsorship Form, if applicable, to indicate first, second, and third choice for exhibit location and return by email or fax it to 936-294-1671.

You can make your room reservation by calling Embassy Suites, 1-800-EMBASSY or 1-512-392-6450. We are planning a great conference and hope you will be a part of it. Please feel free to contact us should you have questions or require assistance. See you in San Marcos!

Sincerely,



Amanda Wood  
Division Director  
Phone: 936-294-1227  
Email: [awood@shsu.edu](mailto:awood@shsu.edu)



**Correctional Management Institute of Texas  
Drug Impact Conference  
Embassy Suites  
San Marcos, TX  
July 26-29, 2021**



Instructions: **Complete all information blanks.** Sign, date, and mail with check made payable to the **Correctional Management Institute of Texas**, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296, or call 936-294-1227 or e-mail [awood@shsu.edu](mailto:awood@shsu.edu) for more information.

The Correctional Management Institute of Texas, referred to hereinafter as "CMIT," and the undersigned firm, referred to hereinafter as "Exhibitor," and Embassy Suites, referred to hereinafter as "Exhibit site," agree to as follows:

1. CMIT will provide exhibit space in accordance with items listed below:
2. Space will be provided on a **first-come, first-serve** basis for the area of choice. Exhibitor accepts CMIT's offer and requests the following booth(s) according to the enclosed diagram:

1<sup>st</sup> Preference # \_\_\_\_\_ 2<sup>nd</sup> Preference # \_\_\_\_\_ 3<sup>rd</sup> Preference # \_\_\_\_\_

Exhibitor desires a total of \_\_\_\_\_ booth(s), at \$300 for each booth, for a total of \$\_\_\_\_\_ payable upon return of signed contract mailed to CMIT.

**Signed contract and fee must be received by July 6, 2020, in order to reserve exhibit space. Your payment must be received prior to the start of the conference, or your booth space will be released. If you need to discuss payment options, booth locations, special sponsorships, or special needs such as large equipment, contact Amanda Wood at 936-294-1227.**

3. Area of expertise: \_\_\_\_\_  
Do you need electricity from the hotel? \_\_\_\_\_ if so, please complete the enclosed engineering form.

4. Names of firm representative(s) attending booth. **(Each booth entitles you to 2 full conference registrations.)**  
Please print or type name(s) and title(s):

Name 1: \_\_\_\_\_ Title: \_\_\_\_\_

Name 2: \_\_\_\_\_ Title: \_\_\_\_\_

5. Exhibitor will accept booth space assignment as determined by CMIT.
6. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$100, if written request is received by **July 6, 2020.**
7. CMIT reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.
8. Are you willing to sponsor/co-sponsor an event at the conference? If so, please fill out the attached form indicating the event you wish to sponsor and your dollar commitment level.

Company Name to be listed on signage: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

I have enclosed a check or purchase order in the amount of \$\_\_\_\_\_

Please copy form and return original along with payment to Attn: Amanda Wood, Drug Impact Conference, Correctional Management Institute of Texas, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296. Fax: 936-294-1671.

**\*\*Are you willing to provide a door prize? (Please check one) Yes No**  
**(Exhibitors providing a door prize (\$50 value) will receive a \$50 discount.)**



**Correctional Management Institute of Texas  
Drug Impact Conference - Sponsorships  
Embassy Suites  
San Marcos – July 26-29, 2021**



**Dear Exhibitor:**

Sponsorship of conference activities is an excellent way to show your support for the Correctional Management Institute of Texas. Your sponsorships allow the Institute to provide more educational activities to participants across the state.

Sponsors of events will be recognized with signage at the event as well as in the participants' conference packets. Events will be assigned on a first-come, first-serve basis. Indicate choice by placing a number in the corresponding blank with #1 being first choice. Please consider sponsoring/co-sponsoring one of the following events for our attendees. If you choose to be a co-sponsor, please indicate the amount you will provide.

<u>Event</u>	<u>Full Sponsor</u>	<u>Co-Sponsor</u>
<b>Tuesday, July 27, 2021</b>		
Morning Refreshment Break	_____ \$3500	_____ (minimum \$200)
Afternoon Refreshment Break	_____ \$3500	_____ (minimum \$200)
<b>Wednesday, July 28, 2021</b>		
Morning Refreshment Break	_____ \$3500	_____ (minimum \$200)
Afternoon Refreshment Break	_____ \$3500	_____ (minimum \$200)
<b>Thursday, July 29, 2021</b>		
Morning Refreshment Break	_____ \$3500	_____ (minimum \$200)

\* If you are interested in sponsoring a speaker please email [awood@shsu.edu](mailto:awood@shsu.edu)

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

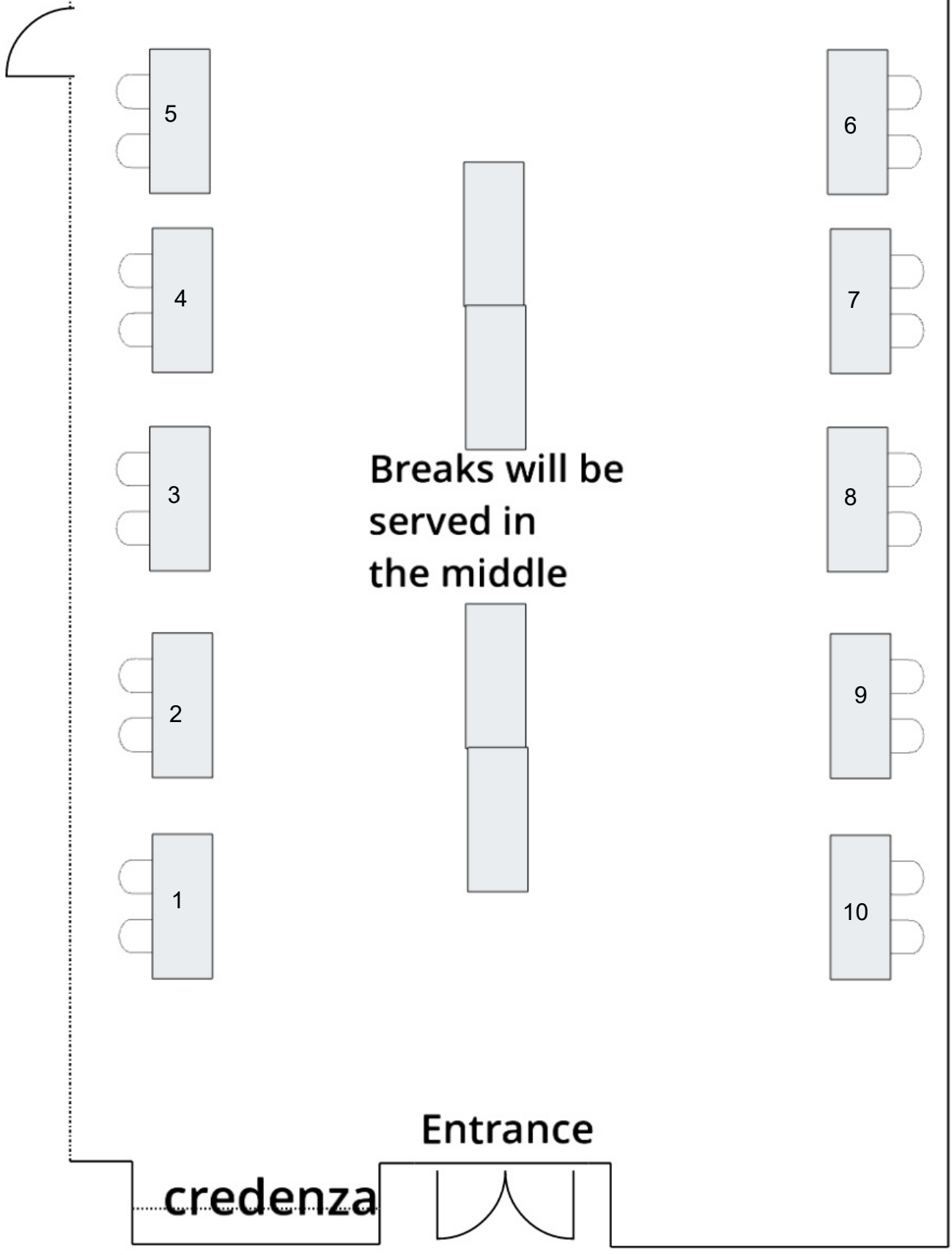
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

I have enclosed a check or purchase order in the amount of \$\_\_\_\_\_ for this sponsorship.

*Thank You for Your Support!*

# Outside Veranda



5 Feet